

Department of Health and Human Services · Division of Public and Behavioral Health  
Substance Abuse Prevention and Treatment Agency (SAPTA)

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**STATEWIDE EPIDEMIOLOGY WORKGROUP (SEW)  
DRAFT MINUTES**

**DATE:** January 29, 2016  
**TIME:** 9:00 a.m.  
**LOCATION:** Div. of Public and Behavioral Health  
4150 Technology Way, Third Floor  
Hearing Room 303  
Carson City, Nevada 89706

**Video-Conference**  
Southern Nevada Adult Mental Health Services  
6161 W. Charleston Blvd.  
Building 1, West Hall Conference Room  
Las Vegas, Nevada 89146

**Tele-Conference** Dial (888) 363-4735 Passcode: 3818294#

**SEW Committee Members Present**

Brad Towle  
Ingrid Mburia  
Jennifer DeLett-Synder  
Julia Peek - Chair  
Marco Erickson  
Monica Adams  
Stephanie Pyle  
Tony Fredrick  
William Gazza

NSHD - Health Statistics, Planning, Epidemiology, & Response  
DPBH - Maternal Child Health Services  
Join Together Northern Nevada  
DPBH - Office of Public Health Informatics and Epidemiology  
Nevada Department of Education  
Southern Nevada Health District  
CASAT, UNR  
Southern Nevada Health District  
Clark County Coroner's Office

**SEW Committee Members Absent**

Eric Ohlson  
Ihsan Azzam  
John Milby  
Pauline Salla  
Sue Meuschke  
Wei Yang

Washoe County School District  
Epidemiologist, DPBH  
Douglas County Sheriff's Office  
DCFS - Juvenile Justice Programs Office  
Nevada Network Against Domestic Violence  
Nevada Center for Health Statistics and Informatics, UNR

**Others Present**

Barry Lovgren  
Caesar Maltgarejo  
Cheryl Bricker  
Christine Turner  
Dena Schmidt  
Denna Attikson  
Jamie Ross  
Janet Porter  
Kyra Morgan  
Heidi Gustafson  
Laurie Squartsoff  
Luana Ritch  
Linda Lang  
Michael McMahon  
Monty Williams  
Victoria LeGarde  
Yen Long

Private Citizen  
Office of the Governor  
Partnership of Community Resources  
Division of Public and Behavioral Health  
Division of Public and Behavioral Health  
Foundation for Recovery  
PACT Coalition  
Center for the Application of Prevention Technologies  
Division of Public and Behavioral Health  
Foundation for Recovery  
Division of Public and Behavioral Health  
Division of Public and Behavioral Health  
Nevada Statewide Coalition Partnership  
Division of Public and Behavioral Health  
Statewide Native American Coalition  
Center for the Application of Prevention Technologies  
Nevada Board of Pharmacy

**SAPTA Staff Present**

Bill Kirby  
J'Amie Frederick  
Martie Washington  
Natalie Presta

Health Program Specialist  
Administrative Assistant  
Health Program Specialist Manager  
Business Process Analyst

**1. Welcome and Introductions**

Following technical difficulties, Julia Peek called the meeting to order at 9:19 a.m. A quorum for the SEW was established.

**2. Public Comment**

There were no public comments.

**3. Overview of Nevada's Partnership for Success Grant and Block Grant Funding**

In 2014, Nevada was awarded funding from the Substance Abuse and Mental Health Services Administration (SAMHSA) Strategic Prevention Framework Partnership for Success Grant (SPF-PFS) to assist in addressing prescription drug misuse. Subrecipients of this funding are required to have a statewide advisory group, an epidemiology workgroup, and an evidence-based workgroup.

Janet Porter, of CAPT, lead the Workgroup's discussion on the SEW's strategic planning and logic model goals. Ms. Porter explained that CAPT is available to the SEW for resources and technical assistance. Printed resources were made available for the Members and are also available online at:

<http://dpbh.nv.gov/Programs/ClinicalSAPTA/Meetings/SEWHome/>.

**4. Discuss Role of the Statewide Epidemiology Workgroup**

Statewide epidemiology workgroups are responsible for bringing data on substance misuse and related behavioral problems to the forefront of the prevention planning process. To achieve this mission, statewide epidemiology workgroups are charged with four core tasks:

- Identify, analyze, profile, and share data from existing state and local sources
- Create data-guided products that inform prevention planning and policies
- Train communities in understanding, using, and presenting data in an effective manner
- Build state- and local-level monitoring and surveillance systems

The strategic planning participants broke into four focus groups to discuss the assigned core tasks. The epidemiology profiles of Alaska and Utah were used as examples and can be found online at:

<http://dpbh.nv.gov/Programs/ClinicalSAPTA/Meetings/SEWAgendasMinutes/>.

**5. Strategic Planning: Logic Model Development - Identifying Outcomes**

The strategic planning participants identified the following outcomes:

- Data-based decision making and planning (long term)
- Mental health integration (short term)
- High functioning SEW membership enhancement, retaining, diversity (long term)
- Track efforts and change if needed (long term)
- Need further directions for what data is needed (short term)

**6. Strategic Planning: Logic Model Development - Identifying Outputs**

The strategic planning participants identified the following outputs:

- Single source for updated data
- Coordinating with coalitions to state align data

**7. Strategic Planning: Identifying Action Steps**

The strategic planning participants identified the following action steps:

- Website consolidation
- Consolidated access to resources
- Be responsive to community needs
- Data inventory
- Develop a communication plan
- Unify goals and outcomes

After identifying the necessary outcomes, outputs, and action steps, a motion was made by Marco Erickson to form a logic model subcommittee for the SEW. Monica Adams seconded, and the motion unanimously passed. The logic model subcommittee will schedule their first meeting in the next few weeks to finalize the SEW logic model and will include the following members:

- Stephanie Pyle
- Monica Adams
- Marco Erickson
- Kyra Morgan
- Julia Peek

**8. Discussion and Approval of Agenda Items for Next Meeting**

- Epidemiology profile presentation
- Logic model subcommittee update

**9. Public Comment**

There were no further comments.

**10. Adjournment**

The meeting was adjourned in due form at 11:47 a.m.